

Health & Safety

Introduction and scope

Purbeck Youth Music (PYM) is committed to providing a healthy and safe environment for all those involved in the activities it organises.

- This includes but is not limited to our Trustees, tutors, volunteers, young people, their teachers and parents and members of the public.
- This includes but is not limited to; rehearsals, performances and fundraising events.

Responsibilities

- Overall responsibility for health and safety sits with the Trustees
- Practical responsibility for health and safety at events and activities organised by PYM sits with Jay Buckle.

Statements of general policy

1. PYM will seek to prevent accidents and cases of ill-health by managing the health and safety at events and activities it organises.

Actions to be taken: relevant risk assessments to be completed for events and activities. Where regular venues are used the risk assessment will be reviewed on an annual basis or sooner if required. PYM will also respect and use the risk assessment developed by the venues we use.

2. PYM will provide clear instructions and information to ensure that those organising an event are competent to do their work in a healthy and safe manner.

Actions to be taken: tasks performed by those involved in an event will be given appropriate instruction (e.g. preparing and serving hot drinks, using staging).

3. PYM will engage and consult with those involved in carrying out its work on health and safety conditions.

Actions to be taken: all involved to be briefed on health and safety risk assessments for new venues/activities and updated on any changes in risk assessment for existing venues/activities.

Establish clear lines of communication so those involved in an activity can raise health and safety concerns and ensure that these can be investigated and acted on where appropriate.

4. In liaison with the venues, PYM will implement emergency procedures – evacuation in case of fire or other significant incident.

Actions to be taken: ensure at least one individual is responsible for knowing fire procedures for venues and for communicating them to those present.

5. PYM will maintain safe and healthy conditions for the safe storage of equipment

Actions to be taken: ensure satisfactory health and safety conditions at venues and for its equipment.

First Aid

PYM will ensure those involved at an event are aware of First Aid procedures, kits and equipment at venues and aim to have someone on site who has First Aid experience.

Sound Safety

PYM takes the responsibility of protecting the hearing of those involved in its activities as well as its audience seriously. We will:

- Ensure there are open lines of communication for individuals to raise concerns about hearing
- Take concerns seriously and work with individuals to find ways to minimise risk.
- Take into account the protection of our audience's hearing when designing stage and audience layout for performances.

Richard Brown
Trustee
Health & Safety

This policy was adopted by the PYM Trustees at their meeting in November 2024. It will be reviewed annually.